



REQUEST FOR ETHICS SPEAKER

Please complete this form to request that a representative of the Office of Chief Trial Counsel of the State Bar of California participate in a speaking engagement relating to the State Bar discipline system and/or attorney ethics. Submit to: **Training Team, Maria Oropeza, Senior Attorney** via PDF attachment to maria.oropeza@calbar.ca.gov (preferred) or via fax to: 213-765-1442 (if unable to email attachment).

1. REQUEST INFORMATION		
Requestor's Name/Title:		
Requestor's Address:		
Email:	Phone:	
2. ORGANIZATION/EVENT/AUDIENCE		
Name of Organization:		
Name of Event:		
Name/Title of Event Coordinator:	Email:	
Phone:	Who is the Audience?	
Estimated Number of Attendees:	URL, if any, for Event:	
3. DATE/EVENT/LOCATION		
Date of Event:	Time:	Location of Event:
4. TOPIC/FORMAT		
Topic for Presentation:		
Format for Presentation (one speaker, panel presentation, etc.):		
Length of Presentation:		
Are written materials required or desired? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Describe written materials required or desired:		
Will equipment be available for a PowerPoint presentation if the speaker opts to use one? <input type="checkbox"/> YES <input type="checkbox"/> NO		
5. EXPENSES		
Will the speaker's expenses be paid? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If "YES", paid by whom?		
Please specify what expenses will be paid (mileage, parking, meals, lodging, etc.)		

Thank you for your interest in the State Bar of California and for inviting the Office of Chief Trial Counsel to participate in your event. Although the Office of Chief Trial Counsel will attempt to honor all reasonable requests, it may not be possible to do so in all cases. Upon receipt of your request, you will be contacted.