## **AWARD GUIDELINES**DEADLINE: MARCH 15, 2010

The Annual California Young Lawyers Association (CYLA) Individual Award of Achievement for Distinguished Service to the Profession and the Public was established in 1992 to recognize the substantial achievements of a young lawyer. In 1993, the CYLA Board of Directors renamed the award in memory of Jack Berman who was killed in the 101 California Street (San Francisco) shooting earlier that year. Mr. Berman was a young lawyer who demonstrated outstanding service to the profession and the public, and was dedicated to issues of concern to the profession, especially its young lawyers.

## **CRITERIA FOR SELECTION**

- Any active member of the State Bar of California who is either in his/her first five years of practice or age 36 and under can be nominated.
- The accomplishments of the individual may be provided through a program(s), project(s) and/or special event(s) whether or not coordinated by a local barrister association. The project/service need not be pro bono but must involve service to the public sector, service to the judiciary or service to the profession.
- Award applications should be based on a project or service to the public, to the judiciary, or to the profession performed in 2009.
- A project/service submitted for the individual award consideration in prior years may be re-submitted but must be updated to include work done in 2009.
- One award shall be granted.

## NOMINATION INSTRUCTIONS, SELECTION PROCESS AND AWARD PRESENTATION

The following items should be submitted in support of the nomination:

- <u>Jack Berman Nomination Form</u> Available on the State Bar of California's website. (Word version 97-2003) Required
- Current résumé or biography (PDF) Required
- Letter(s) of support At least one (1) but no more than five (5) letters in support of the nomination that include citations to reported cases and reference to organizing efforts, successful projects and newspaper or other articles. (PDF, articles can be submitted via live URL links) Required
- Additional supporting materials maximum 25 pages. Optional

All attachments must be itemized in the body of the e-mail message.

All nomination materials should be e-mailed to Leanna Dickstein at <a href="CYLA@calbar.ca.gov">CYLA@calbar.ca.gov</a> by 11:59 p.m. Pacific Time on Monday, March 15, 2010. Include in the subject line "2010 Jack Berman Award" and the nominee's name. Please do not include more than one nomination per e-mail. If it is a hardship to submit a nomination electronically, please contact Ms. Dickstein at the e-mail address above, or 213-765-1337 about an alternative method for submission. Nominators will receive e-mail notification acknowledging receipt of each nomination. If you do not receive an e-mail acknowledgment within five business days, please contact Ms. Dickstein to confirm receipt of submission.

If information is missing, the nominator may be contacted to complete the nomination, or the nomination may be disqualified. Each nominee will receive notification that she or he has been nominated for an award with copy to the nominator. The CYLA Jack Berman Award Committee will review the nominations and submit its recommendation to the CYLA Board of Directors in June and to the State Bar Board of Governors in July for final approval. The decision regarding the award recipient will be based on the above criteria and the strength of the supporting materials. The award will be presented in September 2010 during the State Bar Annual Meeting in Monterey.